



The OWL HOOTS

Issue 526

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DTU OFFICE HOURS

Office closure

The DTU office will be closed from Friday Dec. 19th 4pm and will reopen Tuesday January 6th 2015.

Special Holiday Hours

January 6th-9th 2015: 10am-4pm, regular hours (9am-5pm) will resume on January 12th 2015.

For all **urgent matters** please contact us by e-mail at **dtu@dtu.qc.ca**

TRAVEL INSURANCE

Remember that travel insurance and trip cancellation insurance are part of our group insurance plan.

WRITE FOR RIGHTS

Teachers, students and Dawson community members will be meeting in Conrod's Wednesday December 10th for an Amnesty International letter-writing campaign.

Please join us for breakfast and letter-writing as we petition governments and write letters of support to the families of prisoners of conscience. All are welcome! Conrod's 8:30am—noon

HOLIDAYS & TRANSFER OF AVAILABILITY

Christmas Day (Thursday, December 25, 2014) and New Year's Day (Thursday, January 1, 2015) are statutory holidays for teachers. Aside from that, **there are no winter holidays; regular-sector teachers remain available to the college.**

If you are away marking and preparing during the inter-semester period you should be reachable by e-mail and/or telephone. If your plans include travelling far enough that you will not be available to the college, make sure to submit a *Transfer of Availability* request to your Sector Dean.

Continuing Education teachers do not have to be available to the college outside of their hours of teaching, the only hours for which they are paid.

ALL TEACHERS: ONE DEADLINE FOR GRADE SUBMISSION

There is **one contractual deadline** for the Fall 2014 submission of grades whether you are a Regular-sector or Continuing Education teacher, whether you have a final exam or not.

The college often cites two different deadlines, but remember the only official deadline is **December 29, 2014.**



— AMNESTY INTERNATIONAL —

WRITE FOR RIGHTS

**Join your fellow teachers for a morning of letter writing.
Breakfast and writing materials will be provided.
Teacher volunteers will be on hand to assist with letter
writing on the following issues and more:**

- CANADA: Open the door for more Syrian refugees
- CANADA: Insist on real action to end violence against indigenous women and girls
- CHINA: Protect the legal and physical rights of a Uigher activist

Wed, December 10th 8:30am - noon in Conrod's